





**CRIMINAL RECORD VERIFICATION  
Declaration of Criminal Record Form**

**Declaration of Criminal Record**

*This form is required to be filled and attached to your Informed Consent Form for a Criminal Record Verification.*

Surname (last name) \_\_\_\_\_ Given name(s) \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
YYYY-MM-DD

Information is collected and disclosed in accordance with federal, provincial and municipal laws.

A Declaration of Criminal Record does not constitute a Certified Criminal Record by the RCMP and may not contain all criminal record convictions.

Applicants must declare all convictions for offences under Canadian federal law.

**Do not declare the following:**

- A conviction for which you have received a Record Suspension (formerly pardon) in accordance with the *Criminal Records Act*;
- A conviction where you were a “young person” under the *Youth Criminal Justice Act*;
- An Absolute or Conditional Discharge, pursuant to section 730 of the *Criminal Code*;
- An offence for which you were not convicted;
- Any provincial or municipal offence, and;
- Any charges dealt with outside of Canada.

**Note that a Certified Criminal Record can only be issued based on the submission of fingerprints to the RCMP National Repository of Criminal Records.**

Offence	Date of Sentence	Court Location

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date (YYYY-MM-DD)

Verified By:

\_\_\_\_\_  
Name of Police Agency Employee

\_\_\_\_\_  
Signature of Police Agency Employee